

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

**PUBLIC WORKS COMMITTEE**

*Alan Carman  
Bubba Gregory  
Chris Gregory*

*Landon Gulley  
Richard Johnson  
Mark Presley*

*Lonnie Taylor  
Cliff Sallee, Director*

NOVEMBER 3, 2022 | 6:00PM | MAYOR'S OFFICE

**Agenda**

1. Call Meeting to order
2. Elect Officers
  - A. Chair
  - B. Vice Chair
  - C. Secretary
3. Discussion Items
  - A. Purpose

*The Public Works Committee is a consolidation of the previous committees: Parks & Recreation, Solid Waste, and County Buildings. Provides direction and policies for the recreation facilities owned/operated by the County. Oversees maintenance, expansion of facilities, programs, and services of the Park complex. Consults on solid waste operations including the Convenience Center, residential services, and recycling. Oversees maintenance and expansion of county buildings including the Community Center and Courthouse.*
  - B. Parks & Recreation
    - i. Parks & Recreation minutes 8/16/2022*
  - C. Solid Waste
    - i. Solid Waste minutes 1/10/2022*
  - D. County Buildings
    - i. Buildings minutes 1/13/2022*
4. Other business
5. Public Comment
6. Adjourn

# Hartsville/Trousdale Park & Recreation Committee Regular Meeting

## Meeting Minutes

August 16, 2022 - 6:00 P.M. – Trousdale County Courthouse – 2nd Floor Courtroom

**Present:** T. Bubba Gregory, Landon Gulley, Beverly Atwood, Gary Claridy, Dwight Jewell, Lonnie Taylor, Richard Johnson, Ray Russell, Stephen Chambers, Cliff Sallee

**Absent:** Shane Burton, Rachel Jones

**1. Meeting Called to order:** By Bubba Gregory, Chair.

### 2. Approval of Minutes

Chairman Gregory asked for review of the July 21, 2022, minutes. Motion made by Claridy and seconded by Johnson. All in favor.

**MOTION CARRIED**

### 3. Discussion Items:

#### A. Pool Season

Cliff Sallee – Please see the attached handout of final tally for the year. Largest expense is pool pump from Volunteer Pool and Hardware Supply of \$7,000.00 in that line item. Rest in that line items was chemicals, paper products, etc. Worst year prior was \$15,000 and some change. We are in line with our worst year on expenses.

Gulley – Is water bill normally in that range from that expense due to some water leakage.

Sallee – Didn't lose a ton of water that is about normal. Some around the rings and sand filters. This fall we are cleaning those out and replacing them. It's close.

Gregory – After pool pump total is taken out it looks like we lost \$14,674.00 and add the pool pump to come up with 21,674.28. Are there any other questions on this?

Jewell – On the certifications 4,230.00 is that cost of the instructors?

Sallee – Yes, it is for certifications, we are trying to get some on EMS to possibly be able to do our pool guard training certifications. Talked with Mr. Batey to save us some money. Some other things that I've been working on that will hopefully save us even more money. Just let me know when you would like to discuss this.

Jewell – I'm looking at the pool attendance per day total expenses of \$48,537.53 and you divide it by total attendance 2,711 it costs us \$17.90 every time someone went to the pool. Does that sound accurate or reasonable. Seems high per person we'd be better off to give everyone \$20.00 each. Surprised it wasn't more that.

Sallee – Does seem accurate not sure it's reasonable.

Gregory – Cliff would you like to go into the other you wanted to discuss with us?

Sallee – Just I spoke with Madison Pools and the last quote from them in 2010 they did a complete tear out just the pool no filters, pumps, etc. The grand total on that was \$63,495.00, I know it said \$53,287.50 on the bid, but some was added to that, and I have not been able to locate those papers. A difference on \$10,207.50. I'll keep look to see if I can locate the documentation. Have spoken with Madison Pools about switching the pool over to salt or saline and he said it was not a good idea to do so because the chlorine we have now is corrosion which the other would cause corrosion and erosion. Another option is a rubber liner. Spoken with Jeff who takes care of Macon County Pool and we went all thru the pros and cons. Photos were emailed out today. They have lost a lot of water. Liner lighter in color and has popped away, trim has popped loose. Trim must be replaced with new pieces. They did have new pump, new, filters and a chemical testing system that test and adds as needed. About \$300,000 to do what they did to their pool, and they are already having issues. Plus, they had a slide of \$40,000 and a lifeguard must be always at the slide. Our pool where we are losing water it around those seals to what I believe. May be on the shallow side but will not know until we close. Would like to do in the fall in cooler weather. If we seal with sealer and epoxy you can purchase for about \$1 sq ft. Would like to have bottom double coated. Our pool looks better with tiles etc. ABG does caulking and we have a lot of caulking to do. Do not have quotes yet. Pool people are super busy and I'm shorthanded by 7 people as of this week.

Gulley – Will you have the manpower in fall? Any quotes on hiring out?

Sallee – I'm not sure if I will but will continue working on getting cost. I can't get anyone here right now as they are super busy. Will continue working on it.

Gregory – Seems that the coating will be a whole lot cheaper than the liner.

Gulley – I agree, I like the epoxy over the liner.

Sallee – I agree with the sealing whether we do or hire out. Should be able to get more info when the season slows down. I've spoke with different one regarding splash pads and they are highly against them. Water is easily contaminated by dirty diapers, and you have seconds to treat and possibly loose lots of water. No one recommends them. Possibly lost 30, 000 gallons a day of water waste.

Gregory – All other discussion on pool season. Glad we could open and maybe we can get an adult in position next year. Maybe we can pay them more.

Gulley – Like where you are going with that. Tried to start researching myself maybe we can get a teachr in place for the pool season. What is the rate for manger? Not saying it's possible but we may can look at having the increase.

Sallee - \$10.50 an hour for manager. Macon County had the same issues with teenagers running it and the same problems. May look at doing away with hot food sales. It eliminated food waste at the end of year and staff labor. Macon County has done that and went to just snacks to eliminate some of the overhead.

Gulley – How many of those certifications will be good next year?

Sallee – All will still be current except of two.

#### **B. Local Park & Rec Grant for Trey Park Playground**

Mayor – AT 4:45 this afternoon of the grant contract from TDAC it has the \$600,000 as the match from the state's part. The terms are pretty much what they are for all other contract grant. The only thing I see is they have the mayor's address as the old address. Mr. Bellar has reviewed it and he approves it. I would like for

this committee to recommend or approve to forward to full commission so we can get this going. It's standard language.

Gulley – Does it have a timeline on this contract?

Mayor – Yes it does. It is a 3-year contract beginning September 15, 2022, and ends September 15, 2025.

Gulley – I make a motion based on Mayor Chambers recommendation and Mr. Bellar that this committee gives the approval for grant for improvements on the Trey Park and seconded by Mr. Claridy. All in favor

**MOTION CARRIED**

Mayor – We did put out the RFQ for this and we had two bidders: Kinley and Horn and Wald HFR. They were reviewed by the Professional Services Selection Committee, and they recommended Kinley Horn, we are awaiting the contract from them so we can get started on the LPRF Grant. If I receive it in the next few days, I will forward to the full commission for approval. I guess to cover our bases if we can get a motion to concur with the Professional Services Committee to use Kinley and Horn for the 2020 LPRF grant I believe it will help with this.

Gulley – Can we get price quotes on these before we vote on this?

Mayor – It goes against state law to show cost. I can send an electronic format on the qualifications if we have one.

Gulley – I would like to see those. Kinley Horn was who we hired for the Master Plan of the Park?

Mayor – Yes, they did the Master Plan, Street Scape, and Study of Connectivity.

Gulley – My reservation there with the company due to the Master Plan that there are a lot of pieces that would not fit for our park. I know they did great interest with county for input. But can't say just to go with them to familiarity with county.

Mayor – The Professional Services Committee was me, Mr. Jewell, and Mr. Sallee.

Claridy made a motion to go with Kinley and Horn and move to the full commission and seconded by Johnson. All in favor with one no.

**MOTION CARRIED**

**C. Disc Golf**

Gulley – Asked Mr. Gregory about bringing this back up and we have Les Norwood here tonight to give us updates on the design, completion on where we are with this. This committee approved this about a year ago.

Les Norwood – We have secured a \$500.00 donation from Tri County Electric to order the sleeves and 9 baskets from an individual that came from the Sanders Ferry Park. The baskets if they are to be updated by the city with the understanding that he would get those back. That is about \$4,500 in savings alone. Estimating quick Crete to hold the poles for sleeves and signs \$300.00 and 9 concrete tee pads \$6,000.00 and the tee pad signs of the par\$1,200 and layout of course \$1,000, practice basket \$500, 2 benches \$1,000, and trash cans \$100.00. About \$10,000 on a high end. We did this at Springfield we have experience on building and fundraising. Would like to have a historical name to name the course.

Gulley - \$10,000 is the estimated amount needed at this time and only \$500 has been raised.

Les Norwood – At Springfield we were able to raise funds at tournaments by people donating.

Jewell – How long has it been since we approved this a year or year and a half ago? Are you waiting for people to contact you and offer you money? Or are you contacting people, businesses in the community? 10,000 is not a lot of money to raise as the car show raised a significant amount in one day. It's disappointing that only this result has been made. We've had many community members who were excited for this. We were told you all would do the fundraising.

Gulley – I believe we have a group who have come in that are willing to build and do the work to get it here. Agree with Mr. Jewell that the amount raised is disappointing. Believe this is a good thing, maybe this committee could find the funds to do this and let them do that.

Les Norwood – We did reach out using the Chamber of Commerce business listings to email out. Tri-County is the only one whom responded. Some of this can be done in stages.

Claridy – Mayor do you remember the original quote?

Mayor – Around \$8,000.00

Gulley – Original estimate was purchase of baskets so brand-new baskets would cost \$4500.00. We are aware that there has been cost increases.

Les Norwood – That is correct. Although I was not in on the initial estimate.

Gregory – When could this be started?

Les Norwood – Would mainly be reaching out to order sleeves and see what concrete cost would be for tee pads. Not sure when that could begin.

Gulley – So concrete tee pads could be done after the installation of baskets and sleeves?

Les Norwood – That is correct. Probably 3 weeks with time of ordering sleeves and installations. Some are ready to go as early as October. Quick Crete would still have to be purchased.

Claridy – Original was no cost to the county at all and now we are looking at \$10,000 cost to the county this doesn't make much since.

Jewell - It's hard for me to understand knowing there are community members and organizations that would help with this. If tee pads can be added later how much money are you needing now \$500 or what? I know some are wanting help and no ones I'm involved that has not been contacted. I would help myself and I have not been contacted.

Les Norwood – I have just been brought in on this project and I would like to do what ever it takes to come in. We can get it going and can add items later. Once baskets go up people will see. We emailed businesses not sure if they went to junk or whatever.

Jewell – Put your boots on the ground and go see the people. Banks, etc. will help if you go see them. Core civic is always a big sponsor to the community. Civic clubs, etc. will help. Not saying email is ineffective but I receive 2,000 a day.

Gulley – We appreciate your company/organization. You have done the layout, etc at no cost. We see an opportunity to help and work with this labor free. Mr. Jewell you say we need someone in the community

that needs to work with the community. We have a teacher that would be willing to help with this. Mr. Jewell you know a lot of people are you willing to be the community member to head this up?

Jewell – I have done a lot of projects and do not want to be the face of this project. I am not ready to give up on it and willing to help but not be the face of it.

Mayor – What do you need to get this started? You have the baskets and can order the sleeves. Need quick Crete to install those. Raising money for tee mats etc.

Les Norwood – That is correct.

Mayor – Seems to be that you will just need to set and agreement with the county to get started on this and can add additional pieces later.

Gulley – From what I agree is that without \$4000 tee pad signs and all the additional pieces. So basically its \$300.00 for quick Crete currently.

Les Norwood – That is correct.

Claridy – Just spoke with Mr. Gregory and the Rotary will be willing to help on this piece. Has anyone spoke with Garrot Brothers?

Les Norwood – Have not will make a note of it.

#### **D. Other**

##### **4. Other Business**

Mayor – Did meet with the resource manger at Taylor’s Landing we have to get an Archaeological Study done and have some floating walkways and trails with signage. Core will have to do a study as well. We would have to increase the parking lot, electrical and bathrooms.

Second Creek and Pine Cove expressed with all-in-one lease and asked could be do those separate due to the intensive items to Taylors Landing. They have forwarded on to their real estate division although I have not heard back.

Pine Cove would like to expand their parking lot due to recreation, hotel and restaurant.

Cliff Sallee – Received a call that some are wanting to do a rally at the park as they have done before. They are wanting to camp there as well. Not sure but don’t believe we have anything about no camping. If they camp one thing will lead to another. Would like to hear from y’all as how to respond.

Mayor – As for a rally we would have to meet 1<sup>st</sup> Amendment requirements but as for camping no.

Gulley – I agree. Do we have anything in the Charter that has a closing time?

Mayor – Not that I am aware of I know in policy that the park closes at 10 pm and it may have been does by resolution.

Atwood – First of all those parking lots are Holders private property and do not feel they would allow camping there.

Sallee – They have not specified where, but they are stating there are lots of people coming from everywhere.

Atwood – Biggest concern on the overnight staying and where it is to see if it's private property or county property. What date are they wanting to do this?

Sallee – September 24. Believe we can have signage made and have it posted.

Jewell – If its posted and they do who will handle it.

Atwood – Believe if it's posted then it would fall to the sheriff to handle.

Mayor – Believe we need to get with Mr. Bellar regarding ordinance or resolution to see what we need to include. I will go ahead and send him an email.

Sheriff – Most people who put on special events hire special security. They can hire our staff to do so without being county's expense.

Sallee- I believe that security should be required not sure how you pick which events.

**5. Public Comment – None**

**6. Adjourn**

Motion made by Taylor and seconded by Johnson. All in Favor.

**MOTION CARRIED**

**Next Meeting TBD.**

# Solid Waste Committee

## Meeting Minutes

January 10, 2022 – 6:00 P.M. – Trousdale County Courthouse – 2nd Floor Courtroom

Present: Richard Johnson, David Nollner, Mary Ann Baker, Steve Whittaker, Cliff Sallee, Dwight Jewell and Stephen Chambers  
Absent: N/A  
Others Present: Ken Buckmaster

### 1. Open Meeting

Chairman Richard Johnson called the meeting to order at 6:00 P.M. and welcomed everyone in attendance.

### 2. Review Minutes from November 4, 2021

Minutes from the November 4, 2021 meeting had been distributed. Mayor Chambers noted one correction/addition to the minutes regarding the rate increase. David Nollner made a motion for the 40 Yard Roll Off Dumpster \$325.00 for 14 days (2 weeks) and \$45.00 per ton. Seconded by Steve Whittaker.

**MOTION CARRIED**

David Nollner made a motion to approve the November minutes with the correction, Seconded by Steve Whittaker.

**MOTION CARRIED**

### 3. Discussion Items

#### A. Update from Director, Cliff Sallee

- Director Sallee advised that they are still working on some of the vehicles to get them running before auction and some will be sold as scrap as they are beyond repair.
- Commissioner Nollner asked how trash pickup customers were notified when there would be no service due to severe weather. Director Sallee advised it was advertised on the County website and on Facebook as well as Holiday pick up schedule.
- Director Sallee also noted that several items were still in the basement of the Sheriff's Department and he would be looking in the near future building a building to put those items in.
- The building to the right when entering the convenience center would start being used for oil base paints.
- Another project would be a building for recycled electronics. The facility that those items are taken to Gallatin is requesting they be dry and currently they are being put in a dumpster.
- Commissioner Whittaker asked about staffing and Cliff advised that his department is short staffed.
- He has one truck that has 250,000 miles on it and needs \$1,500.00 - \$1,800.00 worth of work and the Animal Shelter is needing a vehicle. He would like to give that vehicle to them to repair and use.
- He has been looking for a used pick-up truck for a work truck. However, he can find a new truck cheaper than a used one and he would be requesting a new truck next fiscal year.

#### B. Consulting Services

Mayor Chambers advised committee members of a proposal from Caldwell Environmental Solutions, LLC to review current services, present bid specifications for residential curbside services, conduct a rate study compare Hartsville/ Trousdale to similar services in Middle Tennessee and review current billing practices. This was discussed in July and November the cost would be \$4,250.00.

Commissioner Nollner asked what the difference was with this proposal and the solid waste audit. Mayor Chambers advised this proposal dealt more with door-to-door services, recycling, what to charge for that service and getting bids on contracting out those services.

Commissioner Baker asked if this had ever been done before for the county and how the current rates were set and if audits are done annually by the State or anyone else? Mayor Chambers advised

that the County Commission had changed the rates in 2017 but was not sure if a study had been done. The State does not do audits, the county has to submit annual reports them from the data we collect and the audit done we had requested. He also noted one of the reasons this was being looked at was Fiscal Year 2021 there was a deficit of \$66,523.92 in that area.

Commissioner Baker made a motion to move the proposal forward to the County Commission for approval. Seconded by David Nollner. Commissioner Jewell asked if it would require a budget amendment and was advised it would not.

**MOTION CARRIED**

Director Sallee, advised he had concerns of contracting the trash collection, Mayor Chambers advised that this was a request for costs not a bid process. Commissioners Jewell, Nollner and Whittaker also had concerns of contracting trash collection.

Commissioner Whittaker also noted that he had concerns of overloading current employees with other duties. Director Sallee advised he had good employees that work well.

#### **4. Other Discussion**

- Director Sallee advised that he has one truck that has 250,000 miles on it and needs \$1,500.00 - \$1,800.00 worth of work and the Animal Shelter is needing a vehicle. He would like to give that vehicle to them to repair and use. Also, he has been looking for a used pick-up truck for a work truck. However, he can find a new truck cheaper than a used one and he would be requesting a new truck next fiscal year.
- Commissioner Jewell advised the following questions came up during steering committee meeting:
  1. Can residential customers have more than 1 can?  
Yes, they can have 2 but they have must pay for the second can but are not charged any extra for picking it up.
  2. Is it the same for Business customers?
  3. Cliff advised most have 1, some have 2 and just a very few businesses have several. The car wash has 10 but they are barrels, The park and the ball fields have several as well and that charge needs to be addressed.  
Commissioner Jewell and Director Sallee discussed the rates and frequency of pick up for business customers ad if these issues will be addressed in the study.
- Director Sallee informed committee members that the truck and cans were purchased in 2012-2013 just before he took over and the cans are approaching their 10-year warranty cycle. Currently there are 1150 cans in town and when they become damaged, we are going to address them. He currently has 500 cans on order and will be requesting 500 more next budget year. Perhaps this issue could be addressed in the study as well.
- Commissioner Johnson asked about damaged cans. Director Sallee advised if warranty they would replace but if can is damaged the owner has to replace and charged.

#### **5. Public Comments**

Commissioner Ken Buckmaster noted commercial waste is an option for a business in town but not for residential customers and he believes \$19.00 per month is too much to charge those residential customers.

#### **6. Adjourn**

David Nollner made a motion to adjourn, seconded by Dwight Jewell and the meeting was adjourned.

## **Building Committee Meeting: Minutes**

Thursday, January 13, 2022

6:00 pm at the courthouse

### Members present:

Richard Harsh                      Dwight Jewell                      David Nollner  
John Oliver                          Steve Whittaker

### Members not present:

Ken Buckmaster                      Richard Johnson

### Others present:

Mayor Chambers                      Cliff Sallee                          Steve Paxton  
Two representatives from Trane Air and Heat

Chairman Harsh called the meeting to order.

The minutes of the last meeting were approved.

### Old Business:

-In further progress on having to update or replace the heating and cooling system of the courthouse, Trane Industries has submitted a bid on what it would cost to replace the old system. This estimate was based on an exhaustive examination of our present system. It was noted that presently the courthouse has two separate systems, one for heating and one for cooling. Because of this, the building cannot go easily from using one to using the. In the spring and the fall this results in days when all you can do is heat, even though the day is hot...and the opposite in the fall. Their bid would give one us system, much like those used in homes where you set the temperature for the building and the system heats or cools to meet that mark.

Their new system would also take the furnace out of the basement of the courthouse and replace the old duct work and provide a better handling of fresh air which would be healthier, especially in dealing with such problems as the ongoing pandemic.

Another consideration was that there is a good possibility that much of the cost of a new system can be paid for with money from the American Recovery Plan Act.

The Trane estimate was \$820,000.

The mayor has not received estimates from any other company.

The representatives from Trane explained their bid and answered questions from the committee members.

Motion to recommend this system to the full commission for their approval and to recommend that the Finance Committee look into using any available funds from the American Recovery Plan Act.

Motion by Dwight Jewell, second by David Nollner, passed unanimously.

-Cliff Sallee updated the committee on progress in getting the Election offices ready for occupancy. The wood for the floors has been ordered and received and will be put down in the next few weeks. One heating and cooling unit has been removed and is being rebuilt and should be in place after the floor is put down. Painting has been done and the lock on the vault is going to be repaired. The office should be ready by the first of February, which is the date they have set to move in.

-The mayor then addressed the windows of the courthouse. In the upstairs court room, window blinds have been put in and attractive shades for the upper windows. Bright sunlight entering the windows during meetings has been a problem. This takes care of that.

-However, the mayor has had trouble finding someone to re-glaze the old windows and paint them but is still looking. Mr. Sallee reported that he did not have any employees who had experience in glazing.

-The Criminal Justice Center and the Jail were next on the agenda.

Because other committees have met with the sheriff and determined that the county needs a new jail, the building committee is getting involved. It is necessary for the county to take the next step, which is to have a Requisition For Qualifications. This means that the county needs to determine the size and requirements for a jail that would meet the county's needs and satisfy existing code requirements set by the state. It is only after this can be determined that a cost estimate can be made, financing arranged, location secured, architects hired, and construction begin.

Motion to move forward on a RFQ . Motion by David Nollner, second by Steve Whittaker, passed unanimously.

At the same time, Chairman Harsh requested the committee members to begin thinking how the old jail building could be used after a new jail is built and occupied.

-The Health Department has requested a small addition to their current facilities on East Main Street. This addition, which includes another examination room and needed storage, may also qualify for the American Recovery Act funding. The committee had no action to take on this. Exact size, cost estimates, etc. need to be done before work can start.

Meeting adjourned